A Special Meeting of the City Commission was held at the Sault Ste. Marie Economic Development Corporation Building (Breeder Building) located at 2345 Meridian Street on Monday, January 29, 2018 at 9:00 a.m.

The meeting was called to order by Mayor Bosbous

Present: Mayor Bosbous, Commissioner Baker, Collins (arrived at 1:20 p.m.), Collins, Gerrie, Miller, Talentino, and Twardy
Absent: None
Also Present: City Manager Turner, City Attorney Cannello, and City Clerk Troyer

OPERATIONAL REPORTS AND PRESENTATION FROM CITY DEPARTMENTS HEADS:

During this meeting, City Commissioners received detailed reports and presentations from Department Heads. These presentations, in general, focused on a variety of topics, as appropriate for each Department. Subject matters that may be addressed by individual Department Heads include:

- Departmental Operations
- Departmental Structure
- Departmental Staffing
- Departmental Budgets
- And Information Regarding Boards and Committees under Each Department

The format of each presentation, as well as the level of information provided by each Department Head, may vary based upon scheduled time, subject area, and any follow-up discussion held by the City Commission. Each Department Head has submitted a summary fact sheet regarding various aspects of their Departments (or component units in the case of the DDA and EDC).

The various presentations provided an overview of the day-to-day operations of the City government and further highlight common opportunities, challenges, and limitations. Due to the complexity of local government in general, City Administration recognizes that the City Commission may desire follow-up presentations on specific matters.

The information provided during this special meeting may also prove beneficial for use during the City Commission's upcoming annual goal setting exercise and budget development process. Specifically, the special meeting has been structured to include the following presentations:

9:00 AM – 10:00 AM	Finance Dept. – Finance Director/Treasurer Collins
10:00 AM – 10:30 AM	Fire Dept. – Fire Chief LaBonte
10:30 AM – 11:00 AM	Police Dept. – Police Chief Riley
11:00 AM – 11:45 AM	Engineering Dept. – Engineer Basista

11:45 AM – 12:15 PM	Lunch
12:15 PM – 1:00 PM	Dept. of Public Works/Streets – DPW Director Moreau
1:00 PM – 1:45 PM	Dept. of Parks and Recreation –Director Wyers
1:45 PM – 2:10 PM	Clerk's Office/DCM Duties – Deputy City Manager Troyer
2:10 PM – 2:30 PM	Information Technology Dept. – IT Director Raffaele
2:30 PM – 2:50 PM	Assessing Department – Assessor Fuller
2:50 PM – 3:20 PM	Community Development Department –Director Freeman
3:20 PM – 3:50 PM	Downtown Development Authority – DDA Director Knepper
3:50 PM – 4:20 PM	Economic Development Corporation/Airport –Director Holt
4:20 PM – 4:40 PM	City Manager's Office – City Manager Turner
4:40 PM – 5:00 PM	Recap/Final Discussion

City Administration appreciates the members of the City Commission taking the time out of their busy schedules to attend this meeting. We look forward to future opportunities and implementing the visions and policies adopted by the City Commission.

Moved by Commissioner Baker, supported by Commissioner Talentino

That the meeting adjourn at 5:25 p.m.

Motion carried unanimously.

ANTHONY G. BOSBOUS, MAYOR **ROBIN R. TROYER, CITY CLERK**