Historic Structures Management Committee
City Hall Mayors Conference Room, 3rd Floor
September 28th, 2017

The meeting was called to order at 3:40 P.M. by Chair Mary June

Members Present: Rich Brawley, Chair Mary June, Roger Blanchard

Members Absent: Ken LaJoie & Patty Olsen (Patty had let us know she had a conflicting appointment)

Review of the Minutes of July 26th, 2017: Rich Brawley made a motion to accept the July 26th, 2017 minutes as written and was supported by Roger Blanchard.   Motion Carried.

1. **Special Orders of Business:**

2. **Discussion Items:**
   Baraga House windows and insert pricing as well as a heater were discussed among members. Rich Brawley said he didn't have time to gather the data for the attendance and admission for the HWSH but will try to have for the October 12th meeting. Chair Mary June said she will try to get information regarding the CCHS book sales for next meeting.

3. **Staff Report:**
   Dan gave a brief report consisting of addressing the 6 year CIP and where it stands for the Baraga House Window replacement, gave a general overview of the closing of the homes for the season and will have a few items to place on the next agenda (user fees, 6 year CIP Projects, etc.) for members to look over and make decisions for the next fiscal year. Report placed on file.

4. **Old Business:**
   Discussion: None
   Action: None

5. **Communications:**
   Ginny Cymbalist from CCHS spoke to members regarding the Baraga House windows. Members decided to have a special meeting on Thursday, October 12th, 2017 at 3:30 at the Historic Home to get more in depth information.

6. **Matters Presented by the Public:**
   Joe Gallagher spoke and presented a few ideas he had for getting more people to visit the homes.

7. **Adjournment:**
   Next Meeting Date: Thursday, October 12th, at 3:30 PM at the Baraga House/Kemp Museum
   Action: Roger Blanchard made a motion to adjourn the meeting and was supported by Rich Brawley. Motion Carried. Meeting was adjourned at 4:56pm.

   Minutes Prepared By: Debbie Wallis, DPW/Parks Office Coordinator