

A regular meeting of the City Commission was held in the Commission Room of the City Hall, 225 East Portage Avenue, Sault Ste. Marie, Michigan on Monday, June 1, 2015 at 7:00 p.m.

The meeting was called to order by Mayor Bosbous

Present: Mayor Bosbous, Commissioner Bauer, Gage, Gerrie, Lynn, Shimmens, and Twardy

Absent: City Clerk Troyer

Also Present: City Manager Turner, City Attorney Cannello, Deputy Clerk Nelson, and various department heads

Police Officers Association of Michigan 2015 Officer of the Year: Sgt. Micki Leppien

Proclamation Declaring May/June as Let's Get Moving Community Challenge

Presentation from Becky Bottrell – 2015 City Wide Clean Up

CONSENT AGENDA:

Moved by Commissioner Twardy, supported by Commissioner Bauer

That the following consent agenda items be approved:

Minute Approval:

That the minutes of the regular City Commission meeting held on Monday, May 18, 2015 Special City Commission Meeting Thursday, May 28, 2015 be approved as written and circulated and the minutes of the following boards and commissions received and placed on file:

- a. Economic Development Corporation – April 14, 2015
- b. SSM Housing Commission – March 19 and April 16, 2015
- c. Tree Commission – April 21, 2015
- d. Zoning Board of Appeals – April 16, 2015

Communications:

That the City Commission Schedule a Public Hearing on a Resolution to vacate, with utility easements, the full width of the alley adjacent to Lots 7 through 22, inclusive, Block 1, St. Paul Addition, for the June 15, 2015, Regular City Commission meeting.

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That the City Commission Approve the Program Service Provider Agreement with the Sault Sainte Marie Foundation for Culture and History.

Carried: Yeas: Commissioner Gage, Gerrie, Lynn, Shimmens, Twardy,
Mayor Bosbous, and Commissioner Bauer
Nays: None

COMMUNICATIONS:

**FROM HISTORIC STRUCTURES MANAGEMENT COMMITTEE –
AUTHORIZATION OF ADMINISTRATIVE AGREEMENT WITH LE SAULT DE SAINTE
MARIE HISTORIC SITES:**

The City of Sault Ste. Marie has entered into administrative agreements with Sault Historic Sites for many years for the general maintenance and administration of the historic homes on the Water Street Historic Block.

Activities covered by these agreements include custodial services, lawn and grounds care, the provision of security, general building maintenance, payroll services for docents staffed at the Historic Homes, and the opening and closing of the structures annually, among other services as detailed within the presented renewal agreement.

The Historic Structures Management Committee, at its regular meeting held on Tuesday, February 17, 2015, recommended to the City Commission the approval of the presented Administrative Agreement with Le Sault de Sainte Marie Historic Sites (therein referred to as Sault Historic Sites, or SHS).

The initial term of this agreement, if approved by the Commission, would be from July 1, 2015 through June 30, 2016, with both parties having an option to renew the agreement for an additional two years (in twelve month increments), following June 30, 2016.

Moved by Commissioner Shimmens, supported by Commissioner Twardy

That the City Commission approve the agreement between the City of Sault Ste. Marie and Sault Historic Sites, as presented.

Carried: Yeas: Mayor Bosbous, Commissioner Lynn, Shimmens,
Commissioner Gage, and Twardy
Nays: None
Abstain: Commissioner Gerrie

**FROM THE HISTORIC STRUCTURES MANAGEMENT COMMITTEE –
AUTHORIZATION OF OPERATIONAL AGREEMENT WITH CHIPPEWA COUNTY
HISTORICAL SOCIETY:**

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The City of Sault Ste. Marie has entered into operating agreements with the Chippewa County Historical Society for many years for program administration, docent training, and exhibit preparation at the historic homes on the Water Street Historic Block.

The Historic Structures Management Committee, at its regular meeting held on Tuesday, February 17, 2015, recommended to the City Commission the approval of the presented Operational Agreement with the Chippewa County Historical Society for the continuation of these services.

The initial term of this agreement, if it is approved by the Commission, would be from July 1, 2015 through June 30, 2016, with both parties having an option to renew the agreement for an additional two years (in twelve month increments) following June 30, 2016.

Moved by Commissioner Shimmens, supported by Commissioner Gage

That the City Commission approve the agreement between the City of Sault Ste. Marie and the Chippewa County Historical Society, as presented.

Carried: Yeas: Mayor Bosbous, Commissioner Gerrie, Lynn, Shimmens, Commissioner Gage, and Twardy
Nays: None:

FROM THE PLANNING COMMISSION – RECOMMENDATION TO APPROVE A REQUEST TO DIVIDE AND APPROXIMATELY 19.3-ACRE PARCEL LOCATED ON THE WEST SIDE OF WEST 20TH STREET APPROXIMATELY ½ MILE NORTH OF 3 MILE ROAD:

The subject property consists of an undeveloped 19.3-acre parcel of land located on the west side of West 20th Street, approximately ½ mile north of 3 Mile Road, as shown in the included aerial photo.

In its current form, the parcel is approximately 660 feet wide and 1,290 feet deep. The applicant proposes to divide the property into one 10-acre parcel and one 9.3 acre parcel as shown in the included application, Certificate of Survey, and legal descriptions.

With respect to established review standards, the proposed division must comply with both the State of Michigan's Land Division Act as well as the City of Sault Ste. Marie's Zoning Ordinance.

The Land Division Act requires that any property less than an acre in size be served by public water and sewer service. Because both of the proposed parcels are

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well beyond the minimum size, the parcels are not required to be serviced with water and sewer. The Act also requires parcels to be accessible from a roadway, which both will be.

The Act additionally requires a width to depth ratio of not more than 4:1, a requirement met by both parcels. There are additional requirements which limit the number of times a parcel may be split within a ten year period; however, as this parcel has been in its present form since 2001, there are no issues with respect to this provision of the Land Division Act. On the local side, because the subject property is zoned RSV (Residential Reserve), the two parcels must comply with all of the minimum dimensional requirements of the City's Zoning Ordinance.

The included table demonstrates how the two lots comply with the ordinance. Note that because the property is undeveloped at this time, only lot area and lot width are pertinent to this review. Future construction would need to be done in full compliance with all required setbacks, building heights, and lot coverage requirements.

Required notices pertaining to the division of this parcel have been duly sent to adjacent property owners and utilities that could be impacted by this subject matter. To date (5/27/2015) no comments have been received regarding the same.

After a review of the proposed land division against both the requirements of the State's Land Division Act as well as the City's Zoning Ordinance, Planning and Zoning Administrator Freeman finds that this request satisfies the requirements found in both documents.

The Planning Commission considered this request at its May 14, 2015, interim meeting and recommended approval of the request, subject to the applicant correcting an error which resulted in the north parcel being out of compliance with the 4:1 width-to-depth ratio requirement required by the Land Division Act. Those corrections have been made by the applicant, and are reflected in the attached Certificate of Survey and corresponding legal descriptions.

Moved by Commissioner Gage, supported by Commissioner Gerrie

WHEREAS, an application for a land division was filed by Ryan and Tina Kitzmiller to divide an approximately 19.3 acre parcel into one 10-acre parcel and one 9.3-acre parcel; and

WHEREAS, the Planning Commission on May 14, 2015, considered the request and recommended that the land division be conditionally approved; and

WHEREAS, the condition placed by the Planning Commission has been satisfied; and

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WHEREAS, the proposed division meets the minimum requirements of Section 1600 of the City's Zoning Ordinance; and

WHEREAS, the proposed division meets the requirements of Section 109(1) of the State Land Division Act, as amended; and

WHEREAS, in accordance with Section 109(6) of the State Land Division Act, approval of a division is not a determination that the resulting parcels comply with all other ordinances or regulations, and a building permit shall only be issued if all applicable City Ordinances and Code requirements are met at the time of application for a building permit; and

THEREFORE BE IT RESOLVED, that the City Commission of the City of Sault Ste. Marie, Michigan hereby accepts the Planning Commission's recommendation and approves the land division as shown and described on the attached survey by Rogers Land Surveying, job 2015-66

Carried: Yeas: Mayor Bosbous, Commissioner Gerrie, Lynn, Shimmens,
Commissioner Gage, and Twardy
Nays: None

FROM LAKE SUPERIOR STATE UNIVERSITY – AUTHORIZATION OF A
RESOLUTION OF SUPPORT FOR THE SIMULATION CENTER PROJECT:

Lake Superior State University has asked for the Commission's support of a Resolution for the Simulation Center Project. Jodi Orm was present and presented a PowerPoint Presentation.

Moved by Commissioner Gage, supported by Commissioner Shimmens

WHEREAS, Lake Superior State University has been providing healthcare education for Sault Ste. Marie, the region, and state since 1969; and continues to graduate exceptional students in nursing, pre-hospital medical care, exercise science, and athletic training; and

WHEREAS, the LSSU Simulation Center project has been expanding its educational support services over the past two years to students and health providers within the LSSU community and region, and has now grown to a point where expansion is required to meet the educational needs of the University and community; and

WHEREAS, the Simulation Center benefits the educational quality for students of Lake Superior State University through the use of optimal training and educational facilities, provides a competitive environment for health student recruitment and retention, and maximizes employment potential for LSSU graduates; and

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WHEREAS, as the Simulation Center benefits the community by providing a learning environment for maintaining healthcare competence and confidence among health care professionals in the region, and offers a high potential for marketing excellence within our community; and

WHEREAS, Michigan is currently experiencing a nursing shortage, with the Bureau of Labor Statistics projecting that Registered Nursing (RN) job growth through 2022 is expected to grow from 2.71 million in 2012 to 3.24 million in 2022, an increase of 526,800 or 19%; and

WHEREAS, an economic impact study published in May of 2013 titled *The Economic Impact of Lake Superior State University on Chippewa County* showed that “each new student attending LSSU brings with him/her the equivalent of over \$45,000 per year, corresponding to one-half a job for county residents”; and

WHEREAS, the City has demonstrated its strong support of LSSU by putting in their adopted annual goals “B-1. Work closely with Lake Superior State University to encourage and support growth and enrollment and political and financial support from the State of Michigan.”;

NOW, THEREFORE, BE IT RESOLVED, the Sault Ste Marie City Commission hereby expresses its strong support for the proposed Superior Simulation and Innovation Center at Lake Superior State University; and

BE IT FURTHER RESOLVED, we urge Senator Wayne Schmidt, Representative Lee Chatfield, and the Chippewa County Board of Commissioners to formally and publically support this project.

Carried: Yeas: Mayor Bosbous, Commissioner Gerrie, Lynn, Shimmens,
Commissioner Gage, and Twardy
Nays: None

CITY MANAGER’S REPORT:

AWARD OF BIDS FOR THE PURCHASE OF MAINTENANCE MATERIALS FOR THE DEPARTMENT OF PUBLIC WORKS FOR FISCAL YEAR 2015-16:

Annually the Public Works Department bids out various bulk maintenance materials utilized during the course of the year by the Department including gravel, sand, cold patch and topsoil. The City received pricing from six vendors.

Moved by Commissioner Lynn, supported by Commissioner Bauer

That the City Commission accept the bids from the following vendors:

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6A Crushed Stone: Northern Sand & Gravel @ \$14.95 per ton delivered
 Fox Aggregates @ \$9.50 per ton picked up

22A Gravel: Northern Sand & Gravel @ \$11.50 per ton delivered/\$6.50 per ton picked up.

23A Gravel: Fox Aggregates @ \$11.75 per ton delivered/\$6.75 per ton picked up.

Class II Fill Sand: Northern Sand & Gravel @ \$8.20 per yard delivered

Class II Fill Sand: Northern Sand & Gravel @ \$3.00 per yard picked up
 (NOTE: If Frank Pingatore's product meets Class II Specifications, it shall be purchased at \$1.85 per yard.)

Unclassified Fill Sand: Frank Pingatore @ \$1.85 per yard picked up

Ice Control Sand: Northern Sand & Gravel @ \$9.95 per yard delivered/\$6.95 per yard picked up.

Top Soil: Fox Aggregates @ \$17.50 per ton delivered/\$14.25 per ton picked up.

Cold Patch: Everett Goodrich Trucking @ \$105.50 per ton delivered

Carried: Yeas: Mayor Bosbous, Commissioner Gerrie, Lynn, Shimmens, Commissioner Gage, and Twardy
 Nays: None

AWARD OF A CONTRACT FOR 2015 CITY-WIDE PAVEMENT MARKINGS:

The City received sealed bids on Tuesday, May 26, 2015 for placing long line pavement markings (including center lines and edge lines) on the City Street System.

The two (2) bids received for this work are as follows:

- P.K. Contracting (Lake City, Michigan) bid \$17,746.78;
- And Michigan Pavement Marking (Wyoming, Michigan) bid \$20,899.86.

The work that would be completed as part of a 'pavement marking project' consists of furnishing the materials and placing pavement markings at locations as designated by the Department of Public Works and is based on a unit price contract. Therefore, the total to be expended on this project is an estimate until final quantities are known. A map detailing the work to be completed has been included for review by the City Commission.

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Per released bid documents, the completion date for the pavement markings is expected to be June 24, 2015.

Although there are two bidders, neither bidder is local and therefore, the local preference considerations do not apply to this particular bid.

Moved by Commissioner Gerrie, supported by Commissioner Gage

That the City Commission award the Pavement Marking Contract to PK Contracting of Lake City, Michigan in an amount not to exceed \$17,746.78, with that company being the low bidder meeting the contract requirements for the pavement marking work as specified.

Carried: Yeas: Mayor Bosbous, Commissioner Gerrie, Lynn, Shimmens, Commissioner Gage, and Twardy
Nays: None

RESOLUTION IN SUPPORT OF MASTER PARKS AND RECREATION PLANNING:

Assistant City Manager Troyer recently made a presentation to the Community Services Board regarding the updating of the Master Parks and Recreation Plan by Northern Michigan University students Alex Strobehn and Yvonne Ridge. The Community Services Board expressed support for this effort, and it is anticipated that the above mentioned NMU students will be working on the updating of this plan from now through early to mid-August.

The updating of this plan will be critical to the City's ability to obtain future grant funds for parks and recreation improvements (including potential improvements that will support LSSU's Center for Freshwater Research and Education development).

As part of the Master Recreational Plan development, the committee is requesting the City Commission's formal recognition of the importance of parks and recreation to the quality of life of the residents, stakeholders, and guests of Sault Ste. Marie, Michigan, and the need to provide quality park and recreation services for the same as a critical component of strategic economic development and place-making efforts.

Moved by Commissioner Twardy, supported by Commissioner Gerrie

WHEREAS, the City of Sault Ste. Marie recognizes the importance of parks and recreation to the quality of life of the residents, stakeholders, and guests of Sault Ste. Marie, Michigan, and

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WHEREAS, the need to provide quality park and recreation services for the residents, stakeholders, and guests of the community is recognized as a critical component of strategic economic development and place-making efforts, and

WHEREAS, the existing parks and recreation portfolio of the Sault Ste. Marie community is renowned Statewide for its excellence, and

WHEREAS, the parks and recreation portfolio of the Sault Ste. Marie community contributes to recognizing its rich historical and cultural assets; and

WHEREAS, it is the intent of the City of Sault Ste. Marie to continue offering parks and recreation services as a component of its broader vision to promote Sault Ste. Marie in an increasingly globalized setting, and

WHEREAS, the importance of sound planning by the City of Sault Ste. Marie in order to effectively meet the park and recreation needs of its citizens, stakeholders, and guests in accordance with the statements herein is understood.

NOW, THEREFORE, BE IT RESOLVED THAT

The City of Sault Ste. Marie supports the preparation of a Parks and Recreation Plan, to be used upon adoption by this body as its official plan for the maximum amount of time permitted by the Michigan Department of Natural Resources, to guide the provision of park and recreational services in the Sault Ste. Marie community.

Carried: Yeas: Mayor Bosbous, Commissioner Gerrie, Lynn, Shimmens,
Commissioner Gage, and Twardy
Nays: None

AUTHORIZATION OF DEPOSITORIES FOR CITY FUNDS FOR THE 2015-16 FISCAL YEAR AND APPROVAL OF INVESTEMENT POLICY:

Authorization of Depositories for City Funds for the 2015-16 Fiscal Year: Annually the City Commission authorizes various depositories for City funds in accordance with the City's investment policy. Michigan CLASS along with its custodian bank of Wells Fargo Bank has been added to the listed depositories from the previous fiscal year. Please note that the City Commission can add or delete any financial institutions during the course of the year.

Investment Policy: The current City Investment Policy was adopted by the Commission in January 2013, and a copy of Public Act 20 is included for your review. The investment policy is to be reviewed annually and presented to the Commission each June along with the authorized depositories. The administration has reviewed the City's Investment Policy and found these investments to be in conformance with City policies as well as the governing Act 20 of 1943, which is incorporated into the investment policy in Section VIII of the same.

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Moved by Commissioner Gage, supported by Commissioner Twardy

That the City Commission authorize Central Savings Bank, Huntington Bank, PNC Bank, Old Mission Bank, MBank, Charles Schwab, Fidelity Investments, The Bank of New York Mellon, US Bank and Michigan CLASS along with its custodian bank of Wells Fargo Bank as depositories for City operating funds for the fiscal year beginning July 1, 2015 and ending June 30, 2016;

That the City Commission approve the investment policy as attached, which is consistent with Public Act 20 as a guiding resource for legal and appropriate municipal investing.

Carried: Yeas: Mayor Bosbous, Commissioner Gerrie, Shimmens,
Commissioner Gage, and Twardy
Nays: None
Abstain: Lynn

10 MONTH BUDGET REVIEW, APRIL 30, 2015:

Included please find a review completed by Finance Director/Treasurer Collins that compares the FY 2015 Budget (as approved and amended) against revenues received and expenses incurred through the end of April 30, 2015 for the City's operating funds.

This review highlights major budget revisions that have occurred through official Commission approval and includes a narrative that details the current condition of each operating fund of the City as well as additional budget adjustments that are being recommended.

Finance Director/Treasurer Collins was in attendance and made a presentation regarding this subject matter.

Moved by Commissioner Bauer, supported by Commissioner Lynn

That the City Commission approve the budget amendments and information, as presented.

Carried: Yeas: Mayor Bosbous, Commissioner Gerrie, Lynn, Shimmens,
Commissioner Gage, and Twardy
Nays: None

Status Report:

Gift of Restroom Facilities at Project Playground from the Rotary Club of Sault

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Ste. Marie:

The Sault Ste. Marie Rotary Club is putting on their 2nd Annual Betsy's Rotary Game Show Extravaganza with the goal of raising funds to construct restrooms at Project Playground and add funds to local scholarships.

The plan is to use the same design as the restrooms designed for the Rotary Park. The plans will be reviewed and updated and/or modified for the Project Playground site by UPEA who performed the original design. The building construction is estimated to be \$40,000 for which the Rotary Club will contract for the construction with assistance and oversight by the City.

The Game Show Extravaganza will be held at the Kewadin Dream Makers Theater on Saturday, June 13, and there will be four chances to win a new car sponsored by O'Connors, Fernelius, Rodenroth and Soo Motors; and many other prize opportunities. Many local businesses have donated items for prizes and the MC for the evening will be Paul VanWaggoner.

The cost of the tickets is \$35 and may be purchased at the Kewadin Box Office or online at Kewadin.com.

MATTERS PRESENTED BY THE PUBLIC:

None

MATTERS PRESENTED BY THE CITY COMMISSION:

Commissioner Twardy announced Kritsella family celebrated the Alpha Bar being open for 90 years.

Commission Bauer announced Music in the Park is starting June 10 with Stars being the opening act.

Commission Gerrie announced June 4-5 is the U.P. Education Summit.

Commissioner Gage invited everyone to the LSSU Aquatic Research Lab for the salmon being released in St. Mary's on June 2nd at 9 pm at the East end of the Power Plant.

Mayor Bosbous thanked Deputy Clerk Jen Nelson for filling in for City Clerk Robin Troyer for the Commission meeting

Commissioner Lynn thanked Dan Wyers for giving him the key to the Pullar.

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Moved by Commissioner Lynn, supported by Commissioner Bauer

That the meeting adjourn at 8:37 p.m.

Motion carried unanimously.

ANTHONY G. BOSBOUS, MAYOR JEN NELSON, DEPUTY CLERK

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